

PROCEEDINGS
OF THE
Board of Trustees
OF THE
**Public School Teachers' Pension and
Retirement Fund of Chicago**

Finance and Audit Committee – Minutes

Tuesday, October 24, 2023

A Finance and Audit committee meeting of the Board of Trustees of the Public-School Teachers' Pension and Retirement Fund of Chicago was held on Tuesday, October 24, 2023.

The Committee Chair, Ms. Mary Sharon Reilly, called the meeting to order at 1:08 p.m.

PUBLIC PARTICIPATION

Presentation by Tina Padilla

Ms. Tina Padilla, a retired member and former Trustee, offered her condolences for former Trustee Mr. John F. O'Brill. Ms. Padilla expressed her concerns regarding Fund expenses.

ROLL CALL

Committee Members present: Mr. Victor Ochoa, Ms. Jacquelyn Price Ward, Ms. Mary Sharon Reilly, Mr. Quentin S. Washington, and Mr. Philip Weiss – 5

Committee Members absent: None

Other Trustees present: Mr. Jeffery Blackwell, Ms. Maria J. Rodriguez (via video conference), and Ms. Tammie F. Vinson

Also in attendance were Mr. Carlton W. Lenoir, Sr., (*Executive Director*), Mr. Daniel J. Hurtado (*Chief Legal Officer*), Mr. Joseph Miller of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. (*Board Counsel*), and various observers and staff members.

MINUTES**Motion to Approve Minutes of the Finance and Audit Committee Meeting Minutes from August 22, 2023, Approved**

Mr. Washington made a motion, seconded by Mr. Weiss, to approve the minutes of the Finance and Audit Committee meeting held on August 22, 2023.

The motion passed by the following roll call vote:

AYES: Mr. Ochoa, Ms. Price Ward, Ms. Reilly, Mr. Washington, Mr. Weiss – 5

NAYS: None

EXECUTIVE SESSION**Motion to go into Executive Session, Approved**

Mr. Weiss made a motion, seconded by Mr. Ochoa, to go into Executive Session, for the purpose of discussing the report of the Internal Audit Director (Section 2(c)(29) of the Open Meetings Act) and Executive Session Minutes (Section 2(c)(21) of the Open Meetings Act).

The motion passed unanimously by the following roll call vote:

AYES: Mr. Ochoa, Ms. Price Ward, Ms. Reilly, Mr. Washington, Mr. Weiss – 5

NAYS: None

The Executive Session lasted from 1:15 p.m. to 2:22 p.m.

Motion to Return to Open Session, Approved

Mr. Washington made a motion, seconded by Mr. Weiss, to return to Open Session.

The motion passed by the following roll call vote:

AYES: Mr. Ochoa, Ms. Price Ward, Ms. Reilly, Mr. Washington, Mr. Weiss – 5

NAYS: None

Motion to Reconvene to Open Session, Approved

Mr. Washington made a motion, seconded by Ms. Price Ward, to return to Open Session.

The motion passed by the following roll call vote:

AYES: Mr. Ochoa, Ms. Price Ward, Ms. Reilly, Mr. Washington, Mr. Weiss – 5

NAYS: None

ROLL CALL UPON RETURN TO OPEN SESSION

Committee Members present: Mr. Victor Ochoa, Ms. Jacquelyn Price Ward, Ms. Mary Sharon Reilly, Mr. Quentin S. Washington, and Mr. Philip Weiss – 5

Committee Members absent: None

Other Trustees present: Mr. Jeffery Blackwell, Ms. Maria J. Rodriguez, and Ms. Tammie F. Vinson

VOTE AGENDA

Motion to Approve Executive Session Minutes of the Finance and Audit Committee Meeting Minutes from August 22, 2023, Approved

Ms. Price Ward made a motion, seconded by Mr. Washington, to approve the Executive session minutes of the Finance and Audit Committee meeting held on August 22, 2023.

The motion passed by the following roll call vote:

AYES: Mr. Ochoa, Ms. Price Ward, Ms. Reilly, Mr. Washington, Mr. Weiss – 5

NAYS: None

EMPLOYER REPORTING AND AUDIT STATUS UPDATE

Ms. Eden Mebrate, Employer Services Supervisor, updated the Committee on employer reporting and audit status. Ms. Mebrate reported that CPS has been submitting payroll files on a timely basis. She reviewed the CPS and Charter schools' exception status report as of September 30, 2023. She reported that the exception count has dropped significantly and is trending downward. Ms. Mebrate addressed questions raised by the Committee.

CPS and Charter School Payroll Audit Status

Ms. Renita Watts, Employer Audit Supervisor, gave updates on audits being conducted on active and closed schools. She reviewed the charter school payroll audit status. Ms. Watts addressed questions raised by the Committee.

Employer Payroll Delinquencies and Payroll Audit Adjustments

Ms. Evelyn Abrego, Manager, Accounting Operations, presented and reviewed the Monthly Aging Report for employer payroll delinquencies and payroll audit adjustments. Ms. Abrego addressed questions raised by the Committee.

CPS Payroll Audit Status

Ms. Watts gave an update regarding the CPS payroll audit status. Ms. Watts addressed questions raised by the Committee.

FINANCIAL REPORT

Ms. Alise White, Chief Financial Officer, reviewed budget spending as of July 2023. Ms. White reviewed the cash flow report which reflects the actual spending of the Fund on a month-by-month basis. Ms. White addressed questions raised by the Committee.

UNFINISHED BUSINESS

Mr. Sean Hickey, Director of Internal Audit, recognized Penetration Testing Services Vendor, Crowe for penetration testing and a smooth transition to a new vendor.

ADJOURNMENT**Motion to Adjourn the Meeting, Approved**

Mr. Washington made a motion, seconded by Ms. Price Ward, to adjourn the meeting.

The motion passed by the following roll call vote:

AYES: Mr. Ochoa, Ms. Price Ward, Ms. Reilly, Mr. Washington, Mr. Weiss – 5

NAYS: None

The meeting adjourned at 3:05 p.m.

Respectfully submitted,

Mary Sharon Reilly
Committee Chairperson

*Minutes approved by the Finance & Audit Committee at a meeting held on February 27, 2024.
Minutes prepared by Cecilia Vega, Office Administrator, CTPF.*