

PROCEEDINGS  
OF THE  
**Board of Trustees**  
OF THE  
**Public School Teachers' Pension and  
Retirement Fund of Chicago**

---

**Return to Work Committee – Minutes**

**Thursday, April 13, 2023**

---

---

**AGENDA ITEMS**

- Return to Work Hearing regarding Jan Hicks
- Return to Work Hearing regarding Rose Ortiz

---

**DISCUSSIONS/ACTIONS**

The meeting was called to order at 11:30 a.m.

**Return to Work Committee Meeting Audio/Video Conferencing during COVID-19**

Chairperson Nelson stated that due to the COVID-19 pandemic and pursuant to Public Act 101-0640, which amended the Open Meetings Act to allow for remote meetings when certain conditions are met, CTPF is holding this meeting by audio-video conference.

---

**ROLL CALL**

**Committee Members present:** Ms. Lois Nelson, Ms. Mary Sharon Reilly – 2

**Committee Members absent:** Ms. Maria J. Rodriguez – 1

Also in attendance were Mr. Carlton W. Lenoir Sr., (*Executive Director*), Mr. Daniel Hurtado, (*Chief Legal Officer*), Ms. Carolyn Clifford and Mr. Joseph Miller of Ottosen, DiNolfo, Hasenbalg & Castaldo, Ltd. (*Board Counsel*), Retired Judge Russell Hartigan (*Hearing Officer*), Ms. Cathy Baker (*Court Reporter*), and various observers and staff members.

**RETURN TO WORK HEARING REGARDING JAN HICKS**

Ms. Jan Hicks participated in a Return to Work Hearing. Participants and witnesses were sworn in by the hearing officer, Retired Judge Russell Hartigan, who presided over the hearing. Mr. William Ruffing, CTPF Legal Counsel, presented evidence supporting the pension cancellation based on the Illinois Pension Code and CTPF Rules. Ms. Jo Campbell, Manager, Pension and Refunds, gave testimony on behalf of CTPF. Mr. Ruffing explained the procedural timeline for receipt of transcripts and submission of findings.

**Motion to Recess**

Ms. Nelson made a motion, seconded by Ms. Reilly, to recess the meeting from 12:45 p.m. to 2:00 p.m.

The motion passed by the following roll call vote:

Ayes: Ms. Nelson, Ms. Reilly – 2

Nays: None

The meeting resumed at 2:06 p.m.

---

**ROLL CALL**

**Committee Members present:** Ms. Lois Nelson, Ms. Mary Sharon Reilly – 2

**Committee Members absent:** Ms. Maria J. Rodriguez – 1

---

**RETURN TO WORK HEARING REGARDING ROSE ORTIZ**

Ms. Rose Ortiz participated in a Return to Work Hearing. Participants and witnesses were sworn in by the hearing officer, Retired Judge Russell Hartigan. Mr. William Ruffing, CTPF Legal Counsel, presented evidence supporting the pension cancellation based on the Illinois Pension Code and CTPF Rules. Ms. Jo Campbell, Manager, Pension and Refunds, gave testimony on behalf of CTPF.

Mr. Ruffing explained the procedural timeline for receipt of transcripts and submission of findings.

**ADJOURNMENT**

Ms. Nelson made a motion, seconded by Ms. Reilly, to adjourn the meeting.

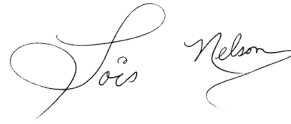
The motion passed by the following roll call vote:

Ayes: Ms. Nelson, Ms. Reilly – 2

Nays: None

The meeting adjourned at 2:51 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lois Nelson". The signature is written in black ink and is positioned to the right of the typed name.

Lois Nelson  
Recording Secretary

*Minutes approved by the Claims and Service Credit Committee at a meeting held on April 24, 2024.  
Minutes prepared by Danielle Smith, Executive Assistant, CTPF.*