

Pension E-News



Holiday Office Closings

The CTPF office will be closed on Monday, February 20, 2023, for Presidents' Day.

Teacher Trustee Vacancy Update

On January 19, 2023, the CTPF Board of Trustees declared a vacancy in a Teacher Trustee position. A committee was appointed to review candidates and make a recommendation to the Board of Trustees to fill the vacancy. The committee will meet virtually on Friday, February 3, 2023, at 1:00 p.m., to review applicants. Access information can be found at ctpf.org/calendar. The individual appointed will serve until the scheduled election in November 2023.



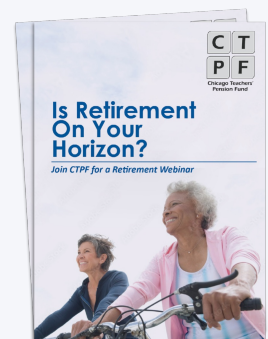
CTPF Submits 2022 Diversity & Inclusion Report

The Chicago Teachers' Pension Fund (CTPF) announced that it invested \$5.5 billion or 48 percent of total fund assets, with Minority, Women and Disability-Owned Business Enterprise (MWDBE) firms in the fiscal year ending June 30, 2022. CTPF is proud to remain a leader among pension and retirement systems throughout the United States in providing MWDBE firms access to investment opportunities. [Click here](#) to learn more and view the report.

2023 Retirement Webinars

CTPF members considering retirement in June are invited to attend a 2023 Retirement Webinar. These presentations provide a one-stop shop for retirement information, including a general overview of the CTPF and CPS retirement processes.

Webinars will be offered at 9 a.m. and 1 p.m. on February 20 and April 4. Find additional information at ctpf.org/retirement-resources.



Register Today!

HIPAA Authorized Representative Form

If you want a family member to assist you with health insurance issues, you can submit a HIPAA Authorized Representative Designation form, available at ctpf.org or from Member Services. Your Authorized Representative may discuss your health insurance options, but cannot make care or treatment decisions.

Town Hall Webinar Recording

CTPF Executive Director Carlton W. Lenoir, Sr., hosted a Winter Town Hall Webinar on January 25. The webinar offered a general overview of Fund operations and reminders for the winter. The webinar recording is now available at ctpf.org.

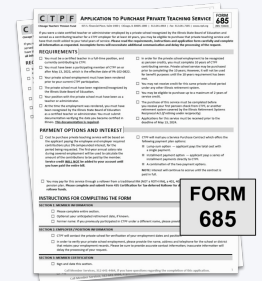


Retirees with Temporary Addresses

If you move temporarily during the year, make sure you file a temporary change of address form with CTPF. Address changes cannot be made over the phone. Retirees and Inactive Members will need to send a written and signed request to change their address, or complete a Change of Address form (CTPF Form 107). To request Form 107, please contact Member Services at 312.641.4464. All address changes for active CTPF members are reported through their employers' reporting system.

Private Teaching Service Purchases

State certified teachers or administrators previously employed by a private school recognized by the Illinois State Board of Education who have 10 years of CTPF service, may be eligible to purchase private teaching service. The member must meet certain eligibility requirements, and [complete CTPF Form 685](#). Find more information [here](#).



Hickey Named Director Internal Audit

Sean Hickey, C.P.A., has been named Director of Internal Audit. Hickey has more than 20 years of experience in financial auditing and consulting, including extensive experience managing complex governmental and nonprofit audits. Under the direct supervision of the Executive Director and the Finance and Audit Chair of the Board of Trustees, Hickey will oversee the risk assessment process and the development, implementation, execution and maintenance of CTPF's annual internal audit plan. Hickey received a B.A. in philosophy from St. Xavier University and completed additional coursework in accounting at Governor's State University. Hickey is a member of the American Institute of Certified Public Accountants (AICPA), Institute of Internal Auditors, and the Illinois CPA society.



1099-R Form Mailing

The 2022 1099R mailing for pensioners will be mailed today, January 31, 2023, to the address on file at the CTPF on December 15, 2022. Forms will also be posted in the *myCTPF* Member Self Service Portal no later than February 6, 2023. Create an account at myCTPF.org so that you can download it directly.

myCTPF Launches New Features

The *myCTPF* Member Self-Service Portal includes new features for active and retired members:

- View and update address information (if you are not currently contributing to CTPF).
- View and update phone number and email addresses.
- View your benefit status information.
- View and download 1099-R and pay advice(s) (pensioners)
- View and download your annual Member Statement if you have service credit with CTPF.
- Request an estimate of your CTPF retirement benefit (if you meet the eligibility requirements).



Members are encouraged to register at myCTPF.org.

Pension Payment Schedule

CTPF encourages all members to switch to direct deposit. Call Member Services at 312.641.4464 to request a direct deposit form. The schedule for mailing checks and direct deposit dates through May 2023 is listed below. [Click here](#) for the full schedule .

Month	Last Day to Submit an Address or Tax Withholding Change	Check Mailing Date	Direct Deposit Date
February 2023	January 17, 2023	January 30, 2023	February 1, 2023
March 2023	February 13, 2023	February 27, 2023	March 1, 2023
April 2023	March 17, 2023	March 30, 2023	April 3, 2023
May 2023	April 14, 2023	April 27, 2023	May 1, 2023

Employee Contribution Reporting

Each pay period, Employers remit employee pension contributions to CTPF. Illinois law requires that these contributions be made within a certain time period. If the Employer does not send the funds within the required time, penalties may be assessed. Find the most recent list of delinquent employers [here](#).

Lost Payees

CTPF is trying to contact members who are over age 72, but who have not commenced

benefits or taken a refund of their contributions. If you or someone you know is included on the [Lost Payees Listing](#), please contact Member Services, 312.641.4464 or email memberservices@ctpf.org.

Save CTPF's Phone Number

CTPF encourages members to save the Member Services number, 312.641.4464, in their contact list to avoid being marked as spam.



CTPF COVID-19 Operations

- Phone assistance, video counseling, and remote notarization appointments are available. Members should call 312.641.4464 or email memberservices@ctpf.org for assistance.
- Because US Mail processing may be delayed, members are encouraged to send benefit applications, forms, and documents by fax 312.641.7185 or email an attachment (.pdf or .jpg format) to imaging@ctpf.org to ensure prompt processing.

Calendar of Events

All current meeting dates, office information, and upcoming event information can be found on the CTPF Calendar at ctpf.org/calendar.



CTPF BOARD OF TRUSTEES

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Carlton W. Lenoir, Sr., *Executive Director*

STAY CONNECTED & SPREAD THE WORD

CTPF will continue to share information at ctpf.org on social media, in E-Lerts, and in E-News. We also encourage you to connect with CTPF on social media; many of CTPF's more than 90,000 members are active on either Facebook, Twitter, and LinkedIn.

Please consider forwarding this email to a friend who may be a fellow member or pensioner.

Register for email updates [here](#).

CTPF APPRECIATES YOUR FEEDBACK

CTPF always appreciates feedback on its publications. Complete this brief [survey](#) and help us improve Pension E-News.



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