TECHNOLOGY COMMITTEE MEETING MINUTES

ATTENDEES

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<th>TRUSTEES</th>
<th>STAFF</th>
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<tr>
<td>Mr. Victor Ochoa, Chairperson</td>
<td>Mr. Carlton Lenoir, Executive Director</td>
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<td>Mr. Jeffrey Blackwell, Committee member</td>
<td>Mr. Daniel J. Hurtado, Chief Legal Officer</td>
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<td>Ms. Jacquelyn Price Ward, Committee member</td>
<td>Mr. Matthew Jankowski, Interim Director IT Applications</td>
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<td>Ms. Mary Sharon Reilly</td>
<td>Mr. Dan Oakes, Interim Director - IT Infrastructure</td>
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<td>Ms. Maria J. Rodriguez</td>
<td>Jenn Pentangelo, Director Benefit Services</td>
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<td>Ms. Tammie F. Vinson</td>
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<td>Mr. Quentin S. Washington</td>
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AGENDA ITEMS

- IT Department Overview
- Status Update – Business Technology Projects

DISCUSSIONS/ACTIONS

Technology Committee Meeting Audio/Video Conferencing during COVID-19

Chairperson Ochoa stated that due to the COVID-19 pandemic and pursuant to Public Act 101-0640, which amended the Open Meetings Act to allow for remote meetings when certain conditions are met, CTPF is holding this meeting by audio-video conference.

IT Department Overview

Mr. Matt Jankowski, Interim Director IT Applications, reported that the IT Department consists of two teams that have different functions. The responsibilities are divided between the IT Applications and IT Infrastructure Teams. Mr. Dan Oakes, Interim Director IT Infrastructure, oversees a team responsible for
CTPF’s technology equipment and security. This will include user access as well as network security and monitoring.

Mr. Jankowski oversees a team responsible for CTPF’s business systems. These systems (Pension Gold, BradPen, Member Portal, and Employer Portal) combined make up our Pension Administration System and are used daily by CTPF staff to store and process all aspects of our members’ accounts.

**Status Update – Business Technology Projects**

Mr. Jankowski reviewed a presentation demonstrating progress on various technology projects undertaken by IT staff. While we are in the beginning stages of Project 125, implementation of a new Pension Administration System, there remains a need for updates to our current systems. Recent updates have been necessitated because of legislative, IRS, and Administrative Rules changes. IT has also been working with business users to prioritize and implement improvements to current business processes.

Recently completed Business Technology projects include the following: Jira Service Desk – A more advanced internal help desk system for CTPF Staff to use for any technology or systems issues; BradPen – Enhancements to improve Required Minimum Distribution (RMD) processing; Document Receipt Confirmation – Automated email notifications sent to members upon receipt of pension documents; Member Portal (myCTPF) – Enabled ability for members to initiate demographic changes on their accounts; and Pension Gold – Added functionality to input and calculate tax withholding amounts based on new IRS W-4P tax forms.

Ongoing projects include the following: Employer Portal (ERS) – Modifying system to further integrate with Illinois State Board of Education and removing functionality for reporting of third-party members based on recent Administrative Rules change; and Infrastructure Modernization – Audit remediation work, cloud migration, disaster recovery planning, server and phone upgrades.

Mr. Dan Oakes, reviewed a section of the presentation highlighting the following implemented and ongoing projects: Infrastructure Modernization – Modifying infrastructure assets to improve applications performance, access, and maintenance; Upgraded SQL Server Reporting Services; Privileged Access Management deployment; Completed remaining audit remediation work; Legacy SharePoint sites and servers decommissioning; Improved Internet secure gateway; OneDrive home folder data migration to cloud; ApplicationXtender imaging software upgrade; Cross-departmental business continuity/DR test; Upgrading enterprise servers to the latest Cisco and VMware software; and Upgrading Cisco voice telephony to Webex.

Questions raised by the Board throughout the presentation were addressed.

**Adjournment**

Mr. Blackwell made a motion, seconded by Ms. Price-Ward, to adjourn the meeting. The motion passed by the following roll call vote:

Ayes: Mr. Ochoa, Mr. Blackwell, Ms. Price-Ward—3
Ayes: (non-committee members): Ms. Reilly, Ms. Rodriguez, Ms. Vinson, Mr. Washington—4

The meeting was adjourned at 5:19 p.m.